



## **Expenses policy**

### **General**

CGMC is a network that enhances children's ministry in the four nations by enabling its members to confer, co-operate, inspire and work with each other. It has no resources either human or financial other than that of its members except for a modest subscription and grants received for specific projects. CGMC style of working is therefore for members to share the load to make things happen. The expenses policy should be read in this spirit.

### **Subscriptions**

Denominations entitled to membership pay a subscription of £120 at the beginning of each calendar year.

A small number of individuals are offered membership by CGMC, each pays an annual subscription of £40.

### **CGMC Conferences**

Each member organisation is entitled to send two representatives to each CGMC conference. These will normally be the named representatives but substitutes may register for individual conferences, space permitting.

Conferences aim to break even. Attending members pay a fee and cover their own travelling costs.

Almost all member organisations are represented at each CGMC conference and, of course, the greater the number of participants, the lower the costs. Members are also encouraged to book, in writing, as early as possible and to keep cancellations to a minimum. CGMC will pass on charges which are incurred by cancellations.

### **Expenses**

When attending meetings of the Executive and for certain other working groups, members' reasonable expenses will be covered. Mileage will be paid at the rate of 25p per mile.

Expenses will be claimed using the invoice downloadable from the website

<http://www.cgmcontheweb.com/invoice.pdf>